



# BAY CLIFF HEALTH CAMP

Children's Summer Therapy Camp

## **Health Cottage Aide: Seasonal**

RESPONSIBLE TO: **Head Nurse and Camp Director**

The Health Cottage Aide is a member of the summer Health Cottage staff that serves to assist the Camp Nurses in all operations of healthcare on camp. They maintain cleanliness and organization within the Health Cottage and engage in clerical work as needed. As part of the Health Cottage staff, the Health Cottage Aide must adhere to the confidentiality policy surrounding healthcare at Bay Cliff and enthusiastically engage in the daily routines of camp life.

### **MINIMUM QUALIFICATIONS:**

#### **Must be:**

- at least 18 years of age.
- dependable and mature.
- positive, enthusiastic, and patient.
- able to work independently.
- an effective problem solver.
- adaptable and flexible.
- attentive to details.
- committed to the Bay Cliff Health Camp confidentiality policy.

### **PHYSICAL REQUIREMENTS:**

#### **Ability to:**

- carry out all physical requirements for Bay Cliff Health Camp Safety Plan.
- move safely across uneven surfaces.
- sit/stand for long periods of time.
- transport light to moderate objects short distances.
- lift light objects from one level to another.
- make healthy decisions to promote physical and emotional stamina.

### **RESPONSIBILITIES:**

- Assist the Head Nurse and other nursing staff with all ongoing within the Health Cottage.
- Schedule camper visits to the Health Cottage with counselors for taking weights, routines check-ups, etc.
- Assist Camp Nurses with morning, afternoon, and evening medication passes.
- Adhere to organizational systems within the Health Cottage for medications, supplies, and other equipment.
- Maintain cleanliness within the Health Cottage for a clean, sanitary workspace.

## **BAY CLIFF HEALTH CAMP – MEDIA COORDINATOR: SEASONAL**

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- Assist in maintenance and stocking of general Health Cottage supplies.
- Participate and engage in mealtimes, daily routines, and other aspects of camp life.
- Other duties as assigned by the Head Nurse, Camp Nurses, and Camp Director.